Petition for Graduate Student Graduation Quarter

Submit in person to:
Student Services Center
Tresidder Memorial Union, 2nd Floor
Monday - Friday, 9 a.m. - 5 p.m.
http://helpsu.stanford.edu/?pcat=ssc

E-mail and scan to:
GradQtrGR@lists.stanford.edu

Please type or print

Last or Family Name	First	Middle
Stanford Student Number (8 digits, first digit is 0)	Phone Number (including area code)	Email Address
Department	Graduate/Professionl Degree(s)	Requested Quarter/Year

Registration is required for the term in which a student submits a dissertation or has a degree conferred. Students who meet all the following conditions are eligible to be assessed a special tuition rate for the quarter in which they are receiving a degree.

Verify eligibility below:

- ☐ All course work, degree requirements, oral exams, and residency requirements have been completed prior to the start of the requested term with the exception of the dissertation/project or thesis.
- ☐ The graduate/professional student has only to submit the dissertation/project or master's thesis by the deadline for submission in the term designated as the Graduation Quarter.
- ☐ The student has formally submitted the application to graduate via Axess.
- ☐ The student has filed all necessary forms regarding Graduation Quarter before the first day of the requested term chosen for the Graduation Quarter (late study list fee applies after deadline).
- ☐ A graduate or professional student must have an active program status, which may include an approved leave of absence, in the term immediately preceding the requested Graduation Quarter (not applicable for undergraduates).
- ☐ The student has enrolled in the appropriate 801 or 802 course:
  - Ph.D./D.M.A. candidates should enroll in their designated TGR 802 course.
  - Engineering degree candidates should enroll in their designated TGR 801 course.
  - M.A./M.S. candidates with a thesis or special project should enroll in their designated dept. 801 course.
  - All other degree candidates will be enrolled by the Registrar's office upon approval of this form.

Students on Graduation Quarter are registered at Stanford and, therefore, have the rights and privileges of registered students. Graduation Quarter tuition fees are listed at https://registrar.stanford.edu/students/tuition-and-fees, and students are assessed University health insurance (unless waived) and ASSU fees. Students on an approved Graduation Quarter may not be registered in classes other than the appropriate 801 or 802 course. Only one Graduation Quarter may be requested. Students who do not graduate during the Graduation Quarter are assessed a higher, standard tuition rate in subsequent terms.

Form Deadline: The Preliminary Study List Deadline (first day of classes) of the effective quarter.

By signing below, I certify that the information contained on this petition and all supporting documentation is true and accurate. I understand that misrepresentation of fact and circumstance may give rise to a complaint being filed with the Office of Community Standards for investigation as a possible violation of the Fundamental Standard.

Student Signature	Date
Major Department/School Administrator Signature	Date
International Students (F-1 & J-1 Visa Holders Only): Bechtel International Center Adviser Signature	Date

REGISTRAR USE ONLY

Verification of student's eligibility to designate a Graduation Quarter: _____